

GB Camp Excellence



GREATER BETHEL
A.M.E. CHURCH

WWW.GBGVILLE.COM

701 SE 43RD STREET GAINESVILLE, FL 32641

“A Sankofa Summer”

2023

Guide for Parents and Guardians

This is to acknowledge that the GB Camp Excellence Parent/Guardian Guide was reviewed with me, and I fully understand the guidelines and policy discussed with me.

Parent signature

Date

Child(ren)

GB Camp Excellence
“A Sankofa Summer Camp”
2023

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Hours of Operation

Monday-Friday 8:30am-4:30pm

June 5, 2023, through July 28, 2023

CLOSED: June 19 and July 4, 2023

Early drop off 7:30 - \$1.00 per child

Phone number – 352-376-8846

Fax number – 352-378-9980

Website - Gbgville.com

Summer Staff

- Fingerprinted and passed a level II background screening.
- CPR and First Aid certified.
- Ratio of 1:15 (adult to child).
- Staff's names will be shared with parents.

Fees

A \$50 non-refundable deposit is required with each registration (Only once per household).

\$90 per week per child. Fees are due on Friday at 5:00 pm. (payment for the week must be paid prior to camper arriving on Monday morning). – If payment is not received by 9:00 am on the Tuesday of each week, the space will be filled from the waiting list. Payment made on Tuesday will incur a \$15 per child late fee assessed.

Partial and full scholarships are available.

Fees may be paid via CashApp @ \$GBGVILLE. Make check payable to Greater Bethel AME Church.

NOTE: Parents will not be required to pay additional fees for field trips. Parents and guardians will be notified in advance should a trip require an additional cost.

Check-in and Check-out Procedures

Check-in

- Campers must be checked in with a staff member at the front table. All Campers must be signed in by 9am daily. Please communicate if your child will not be attending.

Check-out

- Campers can be checked out at any time from GB Camp Excellence but must be picked up no later than 4:30 pm.
- Parents and guardians cannot pick up Campers from field trips due to the inability for staff to follow appropriate check-out procedures.
- Parents/guardians must complete all registration forms indicating who can and cannot pick up their child; people authorized to pick up a child must be at least 16 years old and have identification.
- If an unknown person comes to pick up a Camper they will be verified via the application you submitted. If they are not listed, they would need to have a note from the parent/guardian giving them permission to check the Camper out.

Late fees: In accordance with GB Camp Excellence policy, parents or guardians will be charged \$1 for every five (5) minutes late beyond 4:35 pm. Regardless of late fees, please call if you will be late.

- If parents or guardians are late on a consistent basis, GB Camp Excellence reserves the right to refuse service to the family.
- If a parent or emergency contact is later than 15 minutes or cannot be reached, GB Camp Excellence reserves the right to release the child to the Gainesville Police Department

Curriculum and Activities (Sankofa and Field Trips)

Every morning is opened with the singing of Lift Every Voice followed by a Black History Fact. Campers transition into their individual classes based on age. The curriculum will include For Justice and Joy activities, The Blobber game, African American poets, The Road to Racial Justice and much more.

Field Trips

Northeast pool every Monday (Campers must bring a towel, sunscreen, pool shoes and a change of clothes if desired). GB Camp Excellence will not provide towels.

DATE	ACTIVITY	CITY	DEPARTURE/RETURN TIME
June 5 – Monday	Northeast Pool	Gainesville	1:00 pm – 4:00 pm
June 9 - Friday	Santa Fe Zoo & Planetarium		10.00 am -3:00 pm
June 12 - Monday	Northeast Pool	Gainesville	10.00 am -3:00 pm
June 16 - Friday	Butterfly Rainforest & FL Museum of Natural History	Gainesville	10.00 am -3:00 pm
June 19 - Monday	CLOSED	CLOSED	CLOSED
June 23 - Friday	University of Florida Stadium	Gainesville	10.00 am -3:00 pm
June 26 - Monday	Northeast Pool	Gainesville	1:00 pm – 4:00 pm
June 30 - Friday	Depot Park	Gainesville	10.00 am -3:00 pm

July 3 - Monday	Northeast Pool	Gainesville	1:00 pm – 4:00 pm
July 7 - Friday	Cade Museum	Gainesville	10.00 am -3:00 pm
July 10 - Monday	Northeast Pool	Gainesville	1:00 pm – 4:00 pm
July 14 - Friday	Jacksonville Zoo	Jacksonville	9:00 am – 4:00 pm
July 17 - Monday	Northeast Pool	Gainesville	1:00 pm – 4:00 pm
July 21 - Friday	Westside Park and Pool	Gainesville	10.00 am -3:00 pm
July 24 - Monday	Northeast Pool	Gainesville	1:00 pm – 4:00 pm
July 28 – Friday	End of camp activity day	GD Camp Excellence	9:00 pm -4:00 pm

** A bag lunch will be provided for all field trips except the pool field trips. Lunch for those trips will be provided at the camp. Campers may bring their own lunch.

Meal Program (Breakfast, lunch, and snacks)

Breakfast and Lunch All summer camp participants may receive FREE meals regardless of income level. Breakfast tends to be cereal and milk or a pastry and juice. Lunch meals may include a hot lunch, sandwich, tacos, crackers, or fruit. Members who do not participate are required to bring lunch.

- Breakfast is served at 8:30 am and ends at 9:00 am.
- Lunch will be served at 12:00.
- Snacks will be served at 3:00 pm.
- Staff serving meals will wear gloves.
- Campers will eat in the Fellowship Hall together with the other classes.
- Campers are discouraged from sharing food.

Snacks

- Snacks are by GB Camp Excellence, **OR** parents may provide an afternoon snack individually.
 1. Please be aware that we have children that have severe peanut and tree nut food allergies.
 2. All Campers are required to wash their hands often, before and after all
 3. Outside food for groups must be pre-approved by the Camp Director and individually packaged.

Behavior and Discipline (Expectations and Consequences)

Expectations for staff

- Staff is expected to provide and maintain a safe atmosphere which will encourage positive behavior, high achievement, and show respect for all individuals by treating them fairly and impartially.
- Recreational or Counselors may develop individual rules and disciplinary practices, which supplement the Discipline Policy but do not conflict with it.

Expectations for Campers

- Campers are expected to know, understand, and abide by the rules set forth by the administrative staff as well as the classroom counselors.

Expectations for parents

- Parents are asked to support GB Camp Excellence staff and the rules that are in place to protect the Campers.

Disciplinary Policy

- An effort is made to involve the parents in every aspect of a child’s experience while at the GB Camp Excellence. Please make sure that you, as a parent, understand the levels of offenses and the consequences.
- Please know what Classroom Counselors are responsible for your child and consult them as necessary.

GB Camp Excellence takes a holistic approach to all things we do, including discipline. We work to prevent behavior challenges by getting to know the Campers as individuals, working with the Campers and families on an as needed basis.

- Understand that you cannot physically discipline your child on GB Camp Excellence property.

Factors that are considered when determining the level of discipline for misbehavior include but are not limited to:

- Seriousness of offense
- Planning, impulse, or self defense
- Age and/or disability
- Strength of evidence
- Cooperation/remorse
- Disciplinary history

The following chart defines the levels of offenses, examples of misbehaviors and possible consequences:

Offense	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
Definition of offense	Least serious acts of misconduct which interfere with orderly procedures and or activities	Serious acts of misconduct which include repeated minor misconduct and acts directed against persons or property.	More serious acts of misconduct, including repeated similar misbehavior, serious disruptions of the orderly conduct GB Camp Excellence and threats to health, safety, or property; may result in suspension	Most serious acts of misconduct; these violations require notification to law enforcement.
Example of Misbehaviors	Abusive Language (random & direct). Group Disruption. Harassment Unsafe acts. Defiance. Van Misconduct	Repeated or continuous Level 1 misconduct smoking/using tobacco Fighting Theft/larceny Vandalism Trespassing Disorderly Conduct Threat/intimidation	Repeated or continuous level 1 or 2 misconduct Assault Burglary/breaking and entering Battery on staff member Robbery Kidnapping Arson	Sexual battery Aggravated Battery Possession, use or sale of explosive device Illegal, street or recreational drug possession or use Weapons: possession/use of items wielded for intent to harm
Possible Consequences	Verbal Reprimand. Time Out.	Referral form signed by parent/guardian Suspension from GB	Alternative placement or expulsion from GB Camp Excellence.	Suspension of GB Camp Excellence activities.

	Withdrawal of Privileges. Work detail/ Restitution. Conversation with Camp Director.	Camp Excellence (after 3rd write up). Alternative placement or expulsion from GB Camp Excellence. Notify proper law enforcement authorities.	Notify proper law enforcement authorities. Suspension from GB Camp Excellence activities.	Recommend alternative placement. Notify law enforcement. Recommend expulsion.
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Expulsion Procedures

Given the diversity of the families and communities that we serve, it is upon us to recognize and appreciate the characteristics and behaviors that each child and family brings to our program. Unfortunately, there are sometimes reasons we must remove a child from our programs either on a short term or permanent basis. We want you to know that we will do everything possible to work with the family of the child(ren) to prevent this policy from being enforced.

Parent/guardian actions for expulsion

- Failure to pay fees and/or failure to pay fees on time.
- Failure to complete required forms or comply with GB Camp Excellence policies and procedures
- Habitual tardiness when picking up your child.
- Verbal abuse or intimidation towards staff.
- Failure to support staff.
- Failure to comply with GB Camp Excellence rules in a reasonable amount of time.
- The child is at risk of causing injury to him/herself or others.
- Uncontrollable outbursts
- Physical, verbal, and emotional abuse to staff or other campers.

If after the remedial actions identified in the Behavioral Policy have not worked and the GB Camp Excellence administration finds that they can no longer accommodate the child, the parent/guardian will be asked to remove her. The child's parent/guardian will be advised verbally and in writing about the child's or parent's behavior warranting expulsion. Expulsion is meant to be a period so that the parent/guardian may work on the child's behavior and/or to come to an agreement with our organization. The parent/guardian will be informed regarding the length of the expulsion and the expected behavioral changes required for the child to return to GB Camp Excellence.

Health and Safety

Staff and Campers that feel ill are required to stay home.

High touch areas, including doorknobs, handles, light switches, counters, phones, keyboards, phones, faucets, and sinks, will be cleaned hourly.

- Bathrooms will continue to be well stocked with soap and paper towel.
- Bathrooms are sanitized as needed by staff.
- Shared equipment, including athletic supplies, is sanitized between uses.
- If a child or staff person is diagnosed with Covid-19, GB Camp Excellence may have to close for deep sanitizing.
If a child develops symptoms, she will be isolated.
- Parents are expected to pick up or arrange transportation within 30 minutes of the child

being isolated.

- The isolation area is sanitized in between uses and at the end of the day.
- Parents are expected to pick up or arrange transportation within 30 minutes of child being isolated.
- The isolation area is sanitized in between uses and at the end of the day.

First Aid

- Basic first aid supplies are available and will only be administered by certified staff.
- Accident reports are completed and placed on the check-out sheets when an injury occurs, and treatment is given.
- Parents will be notified immediately if an injury is severe or requires additional attention.

Head Count

GB Camp Excellence will monitor Campers three times daily to ensure they always remain in camp, and no one has left the site.

Electronics

- Electronics are not allowed at GB Camp Excellence.
- Electronics include, but are not limited to cell phones, iPods, smart watches, and tablets, etc. **NOTE: All cell phones bought to camp must be turned in at the start of the camp day and will be returned once camp is over for the day.**
- These items have proven to be a HUGE distraction for Campers.
- It is understandable that many parents want their child to carry a cell phone. We do not disagree with their right to carry them; we do, however, disagree with the necessity of cell phones during summer day camp. If you need to get in touch with your child, please call the front office (352) 376-8846.
- Please be advised that if the counselors see any electronic devices they have been instructed to take the device and turn it into the Director until the child goes home.
- **GB Camp Excellence will not be responsible for damaged, lost, or stolen electronics that are brought on property.**

Photo Release

- Reminder: during activities and events at GB Camp Excellence my child may be photographed or videotaped by GB Camp Excellence staff.
- If you agree on the registration form, your child may be used in GB Camp Excellence publications including newsletters, fliers, and brochures in addition to local newspaper and television promotions.

Attire

ALL campers are required to wear closed toe shoes. No crocs, slides, or sandals, or crop tops/tube tops.